

Cogent Research Calendar – last updated 7 October 04

Project Title	Subject	Method	Timing/Output	In-house/external	Geographic coverage	Contact
Cogent						
Refineries Review	Commissioned by UK Refineries HR Managers. Review of core occupations in refineries, cross matching core activities, skills & qualifications required & numbers in each role.	Employer Survey and One to One Interviews – qualitative and quantitative	Closed Out September 04 Final Outputs circulated to Refinery HR Managers.	In-house	UK	Liz Rooney Carol Sinclair
Market Assessment Update	Industry skill analysis based on existing LMI	Desk-top research	September – November 04 Updating Market Assessment and Industry Specific Appendices. Updates will be published on Cogent website	In house	UK	Liz Rooney Carol Sinclair
Sectoral Research for Wales	Undertake Employer Research to establish baseline LMI for Wales	Desk-top research and Employer Survey – qualitative and quantitative	October 04 – January 05 Research report to be published on Cogent website	In house	Wales	Liz Rooney Carol Sinclair

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Technician Review	Annual review of production technician population for Upstream Oil and Gas – informs annual intake for Modern Apprenticeship	Employer survey – quantitative and qualitative	October 04 – May 05 Survey Circulation – November 04. Survey Close out January 05. Presentation to Industry Feb 05. Negotiations with Industry Feb – May 05. Presentation to Industry posted to web March 05.	In-house	UK	Carol Sinclair
Sector Skills Agreement	Sector Skills Agreements are an outcome of the Government's Skills Strategy and will cover: 1. Current and future skill needs 2. Current workforce development provision 3. Analysis of gaps and weaknesses 4. Assessment of scope for collaborative action 5. A costed action plan	Phase One – establishment of baseline LMI to inform agreements Commencement of work is subject to following conditions: 1. Building internal capacity to undertake work 2. Demonstration of employer support for process 3. Illustrate National significance of Cogent sector	November 04 – April 05	In-House	UK	Liz Rooney

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Programme of Regional Research	Undertake Employer Research to establish baseline LMI for Scotland, Northern Ireland and the English Regions	Desk-top research and Employer Survey – qualitative and quantitative	January 05 onwards	In-house & external	Devolved Administrations and English Regions	Liz Rooney Carol Sinclair